



**GOVERNMENT OF ODISHA  
DEPARTMENT OF HANDLOOMS, TEXTILES & HANDICRAFTS**

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**NOTIFICATION**

No. HTH-HCS-HCW-0001-2019/ 7285 /HT&H, Bhubaneswar dated the 05/10/2023  
HTH-HC-85/2023

The scheme "Construction of Workshed-cum-Housing" for handicraft artisans is being implemented in Handicraft Sector with a view to provide a rainproof, well constructed work place-cum-housing. But it is observed that there are well implemented ongoing schemes of State Govt./ Govt. of India in housing sector i.e. Bijju Pucca Ghar Yojana/ Prime Minister Awas Yojana, etc. Some of the handicraft artisans are availing benefits under the above schemes for which they are not eligible to avail the scheme benefits of "Workshed-cum-Housing". Besides, the provision of house and workshed of 25 square meter area is not sufficient for installation of improved machineries with accessories, storing of raw materials & finished goods. Therefore, the revision/ amendment of the Scheme "Workshed-cum-Housing" was under consideration of Government for sometime past.

Now Government have been pleased to revise the scheme "Construction of Workshed-cum-Housing" to "Construction of Workshed" for handicraft artisans which shall be exclusively used as their workplace as well as store. The guidelines of the revised scheme is attached herewith.

Order- It is Ordered that the Notification be published in the next issue of Gazette of Odisha and copy thereof be forwarded to all Departments of Government/all Heads of Departments/Accountant General(A&E), Odisha /all RDCs/All Collectors for information.

This will take immediate effect.

By order of the Governor

(Dr. Arabinda Kumar Padhee)  
Principal Secretary to Government

Memo No. 7286 /HT&H, Bhubaneswar dated the 05/10/2023

Copy forwarded to the Director, Printing Stationery and Publication, Odisha, Cuttack for information and necessary action.

He is requested to publish the Notification in the next issue of the Odisha Gazette and supply 100 copies to this Department for reference.

5.10.2023  
Special Secretary to Government  
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Memo No. 7287 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy forwarded to Odisha Gazette Cell in-charge, Odisha Gazette Cell,  
C/o- Commerce Department for information with a request to take appropriate  
action to publish the Notification in the next issue of the Odisha Gazette.

UO 05/10/2023  
Special Secretary to Government

Memo No. 7288 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy along with soft copy forwarded to Sri Biswa Ranjan Thanapati,  
Section Officer for information and necessary action. He is requested to upload  
this Notification in the website of HT&H Department for wide publication.

UO 05/10/2023  
Special Secretary to Government

Memo No. 7289 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy forwarded to A.G. (A&E), Odisha, Bhubaneswar for information  
and necessary action.

UO 05/10/2023  
Special Secretary to Government

Memo No. 7290 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy forwarded to the Private Secretary to Hon'ble Chief Minister,  
Odisha/ PS to Hon'ble Minister, Handlooms, Textiles & Handicrafts, Odisha/  
PS to Chief Secretary/ PS to DC-cum-ACS, Odisha/ PS to Principal Secretary,  
MSME Department/ PS to Principal Secretary to Government, Industries  
Department/PS to Principal Secretary to Government, Handlooms, Textiles &  
Handicrafts Department/ PS to Principal Secretary, Finance Department for  
information and necessary action.

UO 05/10/2023  
Special Secretary to Government

Memo No. 7291 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy forwarded to All Departments/ All Heads of Departments/ All  
Revenue Divisional Commissioners/ All Collectors/ All ADHs/ All DDHs for  
information and necessary action.

UO 05/10/2023  
Special Secretary to Government

Memo No. 7292 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy forwarded to the Director of Handicrafts, Odisha/ Director of  
Textiles and Handlooms, Odisha, Bhubaneswar/ Member Secretary, OHHDPC,  
Bhubaneswar for information and necessary action.

UO 05/10/2023  
Special Secretary to Government

Memo No. 7293 /HT&H, Bhubaneswar dated the 05/10/2023  
Copy forwarded to Handloom Section & Handicrafts Section of HT&H  
Department / Guard File (10 Copies) for information.

UO 05/10/2023  
Special Secretary to Government



# **GUIDELINES ON "CONSTRUCTION OF WORKSHED FOR HANDICRAFT ARTISANS"**

## **1. Introduction**

Odisha has a rich tradition of handicrafts, unique in its characteristics that have evolved along with its arts & crafts. The craftsmanship is unique for its technical perfection and artistic excellence. Even today, despite the industrial revolution and availability of cheap machine made products the handicraft industry has not only survived but also flourished amidst stiff competition.

There are about 1.60 lakh handicraft artisans earn their livelihood through handicraft profession in Odisha. As handicraft is mostly a family based work, the condition of the Work Shed determines the efficiency of the artisan and directly influences his/ her wage earning capacity.

## **2. Objectives:**

Providing work-shed to Handicraft Artisans will meet the following objectives:-

- (i) Adequate space will be available for workplace.
- (ii) Workplace will be well ventilated, lighted and decent.
- (iii) Work-shed will facilitates installation of improved machineries with accessories & self storing of raw materials & finished goods.
- (iv) This shed will facilitate direct interaction with the customers & augment marketing through organised display of the products.
- (v) It will safeguard the equipment & assets from natural hazards like rain, fire and theft.
- (vi) It will enhance the productivity of the artisan & thereby increase the wage earning capacity.

## **3. Eligibility Criteria of beneficiaries:-**

The following criteria have to be fulfilled by the beneficiaries for availing assistance under the scheme:

- (i) The applicant's name must appear in the Survey database of handicraft artisans.
- (ii) Only one member of an artisan family will be eligible to get benefit under this scheme.
- (iii) No member of the family should be a Govt. servant.

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- (iv) Annual income of the artisan must not exceed Rs.1.00 lakh (Certificate from concerned Tahsildar must be furnished).
- (v) At least 50% of the annual earnings of the artisan should be from his/her handicraft profession. (Self-Certification by applicant).
- (vi) The artisan should possess adequate land recorded in his / her own/ spouse/ parents name for construction of the work-shed. (RoR verification shall be made at the level of District Handicraft Office).
- (vii) The artisans who have availed the benefits under Construction of Work Shed -cum- Housing or any other similar schemes would also be eligible to get benefits under this scheme.

**4. Area and specification of the Work-shed:-**

- (i) The plinth area of the Work-shed will measure 22 Sq. mtr (240 Sq. ft.).
- (ii) The work-shed will be a pucca house with RCC roof.

**5. Financial Implication:-**

- (i) The Unit cost of work-shed is Rs.1,20,000/- and Rs.1,30,000/- for non IAP and IAP districts respectively.
- (ii) Additional amount of Rs.10,000/- would be provided to the Physically Challenged Artisans along with the final instalment.
- (iii) Special Incentives of Rs.20,000/- and Rs.10,000/- will be provided to the beneficiaries who complete the construction of Work-Shed in all respect (Fixation of doors & windows, Plastering & Colouring of walls, flooring) within three months and four months respectively from the date of release of 1<sup>st</sup> instalment.

**6. Funding Pattern and release of Funds :-**

- (i) Release of funds shall be made in four instalments after completion of different stages of work as detailed below.
- (ii) Assistance will be released to the Bank Account of concerned beneficiary through DBT mode (Aadhar seeded).
- (iii) The District Handicrafts Office must collect the Geotagged photograph of the land on which the work-shed will be constructed with nearby permanent structure if any, in presence of the artisan and field functionaries concerned prior to release of 1<sup>st</sup> phase instalment of assistance.
- (iv) The Work-shed must be completed in all respect within six months from the date of release of 1<sup>st</sup> instalment & an undertaking to that effect will be submitted by the beneficiary at the time of receipt of work order.



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- (v) Geotagged Photograph of the beneficiary and work shed under construction in presence of field functionaries need to be taken at each stage before payment of instalment.
- (vi) The beneficiary has to display all relevant details like name of the beneficiary, name of father /husband, name of the village, year of allotment, name of the scheme etc., along with name of the implementing agency on the front wall of the completed work shed prominently. External walls of the work sheds should be of uniform colour i.e. light pea green.

Phase	Description	Amount to be released in Rs.	
		Non IAP Districts	IAP Districts
1 <sup>st</sup> Phase	To start construction work	Rs.20,000/-	Rs.20,000/-
2 <sup>nd</sup> Phase	On completion of plinth level	Rs.30,000/-	Rs.35,000/-
3 <sup>rd</sup> Phase	On completion up to roof level	Rs.40,000/-	Rs.45,000/-
4 <sup>th</sup> Phase	After completion of the house in all respect	Rs.30,000/-	Rs.30,000/-
Total		1,20,000	1,30,000

**7. Submission of application & Selection procedure:-**

- (i) The artisan shall submit the application through on-line mode along with following documents
- Self-Certification by applicant towards earnings from handicraft profession
  - Income Certificate from the Tahasildar
  - Copy of Land Document (RoR)
  - Copy of Aadhar Card
  - Copy of 1<sup>st</sup> page of Bank Passbook
- (ii) The applications received through on-line will be scrutinized with regard to eligibility followed by field enquiry by the field functionaries of concerned District Handicrafts Office.
- (iii) District Handicraft Office would place the list of eligible applicants in the District Level Monitoring Committee (DLMC) for Handicrafts, headed by concerned District Collector for selection/ approval.
- (iv) Eventually, all eligible artisans of the state will be covered under the scheme. However, they will be covered in a phased manner taking into account the annual target and for the said purpose a list of eligible beneficiaries will be finalized in this District Level Monitoring Committee meeting, prioritizing the status of applicants in the following order of preference.

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- a) Widow, Destitute & Divorcee women
  - b) Physically Handicapped (more than 50% disability)
  - c) Scheduled Tribe
  - d) Scheduled Caste
  - e) All eligible artisans above the age of 40.
  - f) Others.
- (v) List of the prioritised eligible beneficiaries selected/ approved by DLMC will be submitted to the Directorate for sanction & placement of funds.
- (vi) The concerned District Handicraft Office will issue work-order to the artisans out of the prioritised approved list (as per their order in the list) along with release of 1<sup>st</sup> installment soon after receipt of funds from the Directorate.

#### **8. Implementing Agency :-**

The scheme shall be implemented through District Handicraft office of the concerned District.

#### **9. Monitoring & Evaluation:-**

- (i) Monitoring of construction of work-shed shall be done by the officers of concerned District Handicraft office.
- (ii) They shall also have field visit from time to time. The Utilisation Certificate and Physical Report to be submitted by the District Handicraft Office against the utilized funds will be accompanied by a verification report of the concerned field functionaries after verifying the work-shed constructed for which UC is submitted.
- (iii) The progress under the scheme will be reviewed by Director of Handicrafts from time to time.

#### **10. Documentation :-**

District Handicrafts Office shall maintain a year-wise & beneficiary wise document containing the details of beneficiaries and Geotagged photographs at each stage of construction for record. The same should be shared with the Directorate for reference.

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