



GOVERNMENT OF ODISHA
DEPARTMENT OF HANDLOOMS, TEXTILES AND HANDICRAFTS

QUOTATION CALL NOTICE

No. II-OE-11/2019/ 2918 /HT&H, Bhubaneswar dated the 02/05/2019

Sealed Quotation in Plain Paper/ Letter Pad is invited from intending registered and Authorised Dealers and Suppliers located at Bhubaneswar only having valid GST registration certificate for supply of **Office Stationery Articles** for official use of HT&H Department. The details of these articles can be obtained from HT&H (OE-II) Department on any working day between 11:30 AM to 3:00 P.M. The quotationer should enclose earnest money of Rs. 5000/- (Rupees Five thousand) only in shape of A/c payee Bank Draft/Pay order drawn in favour of DDO-cum-Desk Officer, HT&H Department, Bhubaneswar along with the quotation which will be refunded to the quotationers whose quotations are not accepted. The quotations should reach the undersigned by 04.05.2019 up to 12:30 P.M. at the latest and the quotations shall be opened on the same day at 4:00 P.M. in presence of quotationers or their authorised representatives. The details can also be obtained from the Government website i.e www.odisha.gov.in. The authority reserves the right to reject any or all quotations without assigning any reasons thereof. The quotations received incomplete or after the scheduled date and time shall be summarily rejected without assigning any reason thereof. The quotation should be super scribed "**Quotations for Office Stationery Articles**". The accepted quotations will remain valid up to 31.03.2020 unless and until a decision to the contrary is taken by this Department.

FORMAT FOR OFFER

Name of the Firm:
(With full particulars)

Sl No.	Item	Make/Model	Specification, if any	Unit Price (in Rs.)	Remarks


1.5.2019

Joint Secretary to Government

Memo No. 2919 /HT&H, Bhubaneswar dated the 02/05/2019
Copy along with (Annexure-'A')hard & soft copy of the Quotation Call Notice forwarded to Head State Portal Group, IT Centre, Secretariat with a request to hoist the Notice in the Govt. website of HT&H Department / Smt. Anita Tripathy, DEO with a request to ensure upload the same in the Government website.


1.5.2019

Joint Secretary to Government

Memo No. 2920 /HT&H, Bhubaneswar dated the 02/05/2019

Copy along with (Annexure-'A') forwarded to the Notice Board, HT&H Department/ All Departments of Government of Odisha with a request to display this "Quotation Call Notice" in their Notice Board for wide publicity.

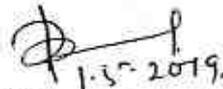

1.5.2019

Joint Secretary to Government

Memo No. 2921 /HT&H, Bhubaneswar dated the 02/05/2019

Copy forwarded to Chief Receptionist, Secretariat, Bhubaneswar for information and necessary action.

He/she is requested to allow the Suppliers/ dealers till 04.05.2019 to submit their Quotations in HT&H Department.


1.5.2019.

Joint Secretary to Government

Annexure 'A'
LIST OF ARTICLES

1	Agarbati (Bharat Darshan)
2	Alpin
3	All out machine with liquid
4	Arch file bag size (Trasparent)
5	Battery (Eveready all size) (A,AA,AAA)
6	Bucket plastic (Ankur Size-18")
7	Bulb (PLC) 11watt (Philips)
8	Basin & floor wash liquid (Harpic/ Lizol)
9	Calculator 12 digit (Bistec, NO. BS-786)
10	Car freshener (Ambipure) (lavender Spa)
11	Calling bell (Plain/ with Remote)
12	Cash Book per Number
13	Sailor Tape (1", 2") (Miracle)
14	Chair Cushion (Kurl-on)
15	Clip Board File (Solo)
16	Colour Flag Slip (Oddy)
17	Correction Fluid/ Pen (Kores)
18	Cup & Saucer, Bone Chiana (OASIS) –Good Quality
19	Clip Board India
20	Dak Bag (Good Quality)
21	Dak Pad (ordinary & Superior) (Master) (Elephant)
22	Desk Calendar stand (omega)
23	Dettol Hand wash (liquid)
24	Door mat (Plastic with rubber ground per Sq/Ft)
25	Door mat (Plastic for latrine use)
26	Dot pen (both side) (link steel body)
27	Dustbin (big)
28	Duster cloth (1 Mtr.)
29	Duster cloth (yellow/ white)
30	Emergency light (BPL)
31	Envelop (11x5) (Good quality)
32	Envelop (6x4) (Good Quality)
33	Envelop (9x4) (Good Quality)
34	Envelop A/4 Size
35	Eraser (Plain) (Non-Dust)
36	Folder (4 fold) Glory
37	Glass pad (6mm) Sq. Ft.)
38	Glass tumbler (ordinary, superior)(ERA)
39	Guard file (Plastic)
40	Gum bottle 700ml (Kores)
41	Gum bottle 150 ml (Kores)

42	Highlighter Pen (Fabercastella)
43	Jems clip (bell)
44	Jems clip (plastic coated) (Bell)
45	Jute thread (Per Kg.)
46	Key pad
47	Key purse (leather)
48	Knives, Paper Cutting (Flair)
49	Liquid soap (250 ml.) (Dettol)
50	Lock (Godrej-7 levers, 6 levers & Mobaj No. 41)
51	Marker pen permanent (Fabercastella)
52	Mat - per sqr. feet synthetic (Green)
53	Measuring tape (big)
54	Movement Register
55	Mug (Medium, Cello)
56	Note book ordinary (Page-40)
57	Note book spiral super quality (Page-100)
58	Odonil
59	Programme Stand (fiber)
60	Paper clip (Small, medium, big)
61	Paper weight big size make- Crocodile (Egg Type)
62	Pay bill paper part-I (80 gsm)
63	Pay Bill Paper Part-I (80 gsm)
64	Pay bill paper part-II (80 gsm)
65	Pay bill paper part-III (80 gsm)
66	Phenyl (sanitol)
67	Pen (Add Gel Achiever)
68	Pen ball point (Cello Griper)
69	Pen ball point (Cello Topball)
70	Pen Uni-Ball eye
71	Pen for Pen Stand
72	Pen use & throw
73	Pen stand with pen, Paper roll (4 pen holder) (Make-Kebica Bo. 1493)
74	Pen stand with pen, Paper roll (2 pen holder) (Make-Kebica Bo. 202)
75	Pencil (Natraj) (Apsara)
76	Pencil Sharpener (Natraj) (Apsara)
77	Plastic L. Folder with Pocket No. 503
78	Punching machine (single & double) Kangaroo
79	Red cloth (with sample)/ Per Mtr.
80	Refill (Add Gel)
81	Refill (Cello Griper)
82	Refill (topball)
83	Refill (jotter link)
84	Refill plain (big & small) (link) per 100 Pc.
85	Rolling register (No. 36, 20, 16) (sweta/bharat)

86	Roneo paper
87	Room freshener (Riya) (Rajanigandha/ Sandal/ Champa/ Sonnet)
88	Room freshener (200 ML.) (Riyan)
89	Room freshener (Lovin)
90	Scale (plastic) (Executive)
91	Scissors (Make-Crystal, small, medium, large)
92	Sealing wax (Per Box)
93	Short hand note book (Ashwani)
94	Sketch pen (Luxure)
95	Spoon (Good Quality) big/ small
96	Stamp pad (medium) fabercastle (110 mm. X 69 mm)
97	Stamp pad (Koreas)
98	Stamp pad ink (kores)
99	Stapler big Kangaroo Hp-45
100	Stapler big Kangaroo Hp-10D
101	Stapler (medium) Kangaroo
102	Stapler pin small (Kangaroo)
103	Stapler pin medium (Kangaroo)
104	Table lamp (Philips)
105	Tag (White) (Per 500 nos.) (good quality)
106	Tea tray plastic (Medium) Cello
107	Thermo flask (Size-1 ltr) Milton/ Eagle (Stell Body)
108	Thread ball
109	Torch (2 cell, 3 cell Eveready) with battery
110	Towel (Big size for car) (Size 36"x72") Atex, Bombay Dyeing/ Haryana HL/ Priyanka
111	Towel (medium size for Chair (Size -30"x60") Atex, Bombay Dyeing/ Haryana HL/ Priyanka Good Quality
112	Towel (Small Size for Bathroom) (Size-27"x54" Atex
113	Towel Bombay dyeing (for all Officers) (All Size)
114	Tracing paper
115	Tub (plastic, medium) (Cello)
116	Umbrella (big K.C.Paul)
117	Umbrella folding 2 fold (Medium, K.C.Paul)
118	Vim powder per Kg.
119	Wall clock (Ajanta) with Battery (No. 1547)
120	Water Bottle (Milton /Rose) 1 Ltr.
121	Waste paper Basket 12"/ 16" Cello
122	Writing pad (plain, spiral) (Prince/ Sweta)
123	Xerox paper JK Copier (A3/ A4) & Full Scape good quality with red cover
124	Xerox paper JK Copier (A3/ A4) good quality with green cover