

GUIDELINE FOR SUPPLY OF SOLAR LANTERN TO THE WEAVER HOUSEHOLD OF THE STATE

Handloom Industry is a large cottage industry next to agriculture that provides employment to about 1.03 lakh weavers in the state to earn their livelihood. As per Handloom Census-2009 conducted by Government of India there are 40,683 weaver households comprising 1,03,158 weavers and allied workers engaged in this profession. This being a cottage industry, the weavers generally work in their cottages to produce fabrics of intricate designs on their looms. The process involves handling of fine yarn with colour of various shades continuously for longer period. To minimize physical strain on eye and enable the weaver to weave for longer duration properly illuminated place is essential. During failure of power supply and low voltage in rural areas the weaver has no alternative to continue his work.

In order to facilitate the weaver to work in a better environment and for longer hours it is felt necessary to provide solar lantern to each handloom weaver family through the “Odisha Renewable Energy Development Agency”. This will facilitate a weaver to devote more time for the weaving activities in an effective manner and higher earnings.

OBJECTIVE:

- To provide an illuminated work place.
- To facilitate carrying his weaving activity during failure of electricity/low voltage.
- Reduce physical strain on eye.
- Allow the weaver to work for more time and earn more.

Target:

Approximate 10,000 families to be covered annually.

Eligibility and Selection Criteria:

- a) Each weaver family of the State engaged in weaving and allied activities shall be provided one solar lantern (specially designed by OREDA to suit the working need of the weavers).
- b) During selection, weaver family/habitats having no electricity & low voltage should be given preference.
- c) Weavers family of weaker section of the society such as BPL and S.C. /S.T. category engaged in the activities shall be assisted on priority basis.
- d) Application in the prescribed format shall be collected from the weaver family by the field functionaries and shall be placed before a selection committee headed by Divisional Officer as Chairman and will consist ADT (member-convener), representative of PWCS (to be nominated by concerned Zonal officer) as member for finalization of the beneficiaries.
- e) The Divisional Officer and Zonal Officer concerned shall make a joint field visit to verify at least 10 % cases of the proposed beneficiary list prior to placing the same before the committee for finalization of beneficiaries.
- f) In addition to the final beneficiary list, 5% additional beneficiaries may be kept in the waiting list to avoid further selection in case of drop out due to unforeseen reasons.
- g) The Zonal DDT/ADT shall submit the selected list of weaver family, for assistance as per target, for onward submission of information to Government.

Funding Pattern & Release of Fund:

- a) Funds required for implementation of the programme, to assist 10,000 weaver families approx per annum, shall be met out of the provision under the scheme "Promotion of Handloom Industries".

- b) Zone-wise action plan for supply of solar lantern shall be formulated by the Directorate on the basis of report received from zone offices for submission to Government.
- c) Directorate of Textiles shall submit the proposal to Government in Handlooms, Textile and Handicraft Department for approval of Action Plan as well as sanction and release of funds.
- d) The list of beneficiaries recommended by the committee, zone-wise requirement of units shall be forwarded to OREDA.
- e) As per list, OREDA shall supply the solar lantern to respective locations for distribution to the respective beneficiary within 30 days of placing of order. The lantern shall be distributed to individual family in presence of officials of Zone and OREDA.
- f) The Zone Officer concerned shall submit certificate duly signed by zone officer & representative of OREDA and countersigned by respective Divisional Officer, on supply and distribution of Solar Lantern and its functioning to this Directorate within 15 days of supply by OREDA.
- g) Basing on the above certificate furnished by respective Zonal Office, required funds shall be released to OREDA.
- h) OREDA shall submit utilization certificate alongwith detail physical report and documentation of the programme to the Directorate.

Mode of Implementation:

Directorate of Textiles & Handloom shall be the Nodal Agency. Zonal Offices under the Directorate of Textiles & Handloom shall be the Implementing Agency for the areas coming under their administrative jurisdiction.

(Approved vide L. No. 2792/ HT&H dt 01.06.2013)

**REVISED GUIDELINES FOR IMPLEMENTATION OF
"WEAVER'S WELFARE FUND SCHEME"**

1. Objective:

- i) To support for enrollment of weavers under Health Insurance Scheme & Life Insurance Scheme. 100% weaver's share of Insurance premium shall be provided on behalf of the weavers / ancillary workers as per revision in the premium amount of the scheme of Government from time to time.
- ii) To provide emergent assistance of ex-gratia to the family of deceased weaver / ancillary workers in deserving cases, where a weaver dies due to illness/ accident etc.

2. Eligibility.

- i) Weavers/ ancillary workers enrolled under the Health Insurance Scheme (HIS)/ Life Insurance Scheme (MGBBY) implemented by the Government of India.
- ii) Weaver / ancillary worker enrolled under any other scheme of similar nature of State Government, subject to specific approval of Administrative Department thereof.
- iii) In deserving cases, the emergent ex-gratia benefit shall be extended to the family of a deceased BPL weaver / ancillary worker irrespective of his/her coverage under HIS/MGBBY.
- iv) In case a weaver changes his profession he/she shall be debarred for any sort of assistance under the scheme.

3. Target Group:

Handloom weavers / ancillary workers of the State engaged in weaving and handloom related activities.

4. Implementing Agencies:

Directorate of Textiles shall be the Nodal Agency for the scheme. Orissa State Handloom Weavers Cooperative Society Ltd (Boyanika), the Apex WCS in the State shall be the Implementing Agency and subordinate offices in the field (Zonal ADTs/ DDTs) shall be the Executing Agencies.

5. Funding Pattern:

- (i) A Revolving Fund as assistance will be made available for the purpose under State Plan by the Government of Odisha.
- (ii) If required, Government may provide more assistance, basing on the impact and feasibility of implementation of the programme, from time to time.

6. Fund Management

- i) The assistance provided by the Government for the purpose shall be kept in a separate Savings Bank account with the Implementing Agency.
- ii) The interest accrued from time to time on the deposits shall be merged into the account and shall be treated as revolving fund for utilization in implementation of the programme.
- iii) The fund available under the scheme shall be utilized by the Implementing Agency as per approval/instruction of the Nodal Agency from time to time.
- iv) The fund shall be utilized towards payment of premium on behalf of the weavers enrolled under Health Insurance Scheme and Mahatma Gandhi Bunkar Bima Yojana.
- v) The fund shall be utilized towards payment of emergent ex-gratia assistance to the family of a deceased weaver and a maximum of 250 cases in a year shall be considered.
- v) The Implementing Agency shall maintain separate books of Account for the purpose and reflect all transactions of the welfare fund scheme in the said books of A/c and also make available the records for periodical and internal audit as well as statutory audit.

7. Benefits to be extended:

(i)	100% weaver's share of premium on behalf of the weavers / ancillary workers for enrollment in Insurance scheme	As per premium norm in the Insurance scheme
(ii)	Emergent Ex-gratia benefit to the family of deceased weaver (assistance per family)	Rs. 10,000/-

8. Claim Procedure and method of disbursement:

(A) Assistance towards weaver share of premium.

- (i) Information on coverage of weavers / ancillary workers under the schemes duly certified & signed by the representative of respective insurance agency and the zonal officers shall be furnished by the zones concerned.
- (ii) Assistance to be released under the head shall be finalized and approved at the level of Directorate, on the basis of information received from concerned zonal offices for the purpose.
- (iii) Expenditure under the head shall be made by Implementing Agency as per the approval / instruction of the Nodal Agency.
- (iv) The assistance for the purpose shall be released to the approved insurance agency of the schemes by the implementing Agency from the fund. The insurance agency shall submit required utilization certificate and physical report of the amount to the implementing agency.
- (v) The Implementing Agency will submit the UC & other documents to the Nodal Agency for onward submission of U/C by the nodal agency to higher quarters.

(B) Emergent Ex-gratia assistance (for death)

- (i) The assistance shall be released to the family of a deceased BPL weaver only.
- (ii) The Zonal Officer shall submit proposal to DT (O) in deserving cases along with supporting documents like proof of death, reason of death certified by competent authority, legal heir certificate of the deceased etc for consideration, for release of assistance to the family.
- (iii) The claims approved by DT (O) are to be forwarded to the implementing agency for release of assistance from the fund.
- (iv) The Implementing Agency will release the assistance in shape of A/C payee cheque in favour of the legal heir of the deceased weaver through the respective Executive Agency (Zonal DDT/ADT) as per approval / instruction of the Nodal Agency.
- (v) The Executing Agency shall submit UC & physical report and other related documents to the Implementing Agency after disbursement of the assistance, under intimation to the Nodal Agency. The Implementing Agency shall submit UC with physical report to DT (O) against expenditure under the head.

9. General

- (i) A Nodal Officer shall be declared by DT (O) for co-ordination with related agencies for smooth implementation of the programme.
- (ii) The zonal offices are to submit periodical reports by 5th of every month indicating the details of coverage and settlement of claims from this fund to the Implementing Agency & Directorate of Textiles.
- (iii) The Implementing Agency shall submit MPR by 10th of every month to DT(O) i.e. Nodal Agency on physical and financial achievements of the programme.
- (iv) The Nodal Agency as pre necessity may conduct the impact and feasibility study of the programme by sourcing an outside agency competent for the work on the approval of Government.
- (v) The overall impact of implementation of the programme may be reviewed at interval of 2 to 3 years.

(Approved vide L. No. 2780/ HT&H dt 01.06.2013)

**REVISED GUIDELINE FOR WORKSHED – CUM – HOUSING (SPECIAL PACKAGE)
UNDER THE SCHEME “PROMOTION OF HANDLOOM INDUSTRIES (STATE PLAN).”**

1. Introduction:-

Handloom industry is the largest and the most important cottage industry in Odisha providing vast employment to the rural artisans. In Odisha about 3.5 lakh weavers earn their livelihood through weaving. As weaving is a family based work and taken up in the weavers cottage, the condition of the Work Shed of the weaver determines the efficiency of the artisan and directly influences his/ her wage earning. Weavers working with pit looms find it more difficult to work in their existing work shed (of mud walls and floor) particularly during rainy season. Heavy rain compels them to go out of their profession during this period enhances their morbidity. The low height of the Work Shed also prevents installation of additional attachments on his/her loom. For all these factors a rainproof, well constructed work place is considered an important and essential infrastructure support for the weavers.

2. Objective:-

- a) An improved work shed / Work Shed-cum-Housing provides hygienic environment being better aired, lighted & decent work place.
- b) Facilitate pre weaving processes, enables installation of improved looms with attachments.
- c) Safe guard the belongings from natural hazards like rain and fire.
- d) Increase the wage earning capacity of the weavers.

3. Criteria for selection of beneficiaries:-

The following criteria have to be fulfilled by the beneficiaries for availing assistance under the scheme:

- a) The weavers of B.P.L. Category as well as deserving Non- BPL weavers of the state will be covered under the scheme. The deserving & eligible BPL category weavers are to be covered under the scheme first. Non- BPL category weavers are also eligible subject to non availability of BPL category which should be the part of the decision of the DLMC.
- b) A weaver should be a working member of weavers Co-operative Society/Weavers self Help Group/ NGO/ working independently.
- c) The weaver should have at least 50% earning annually from weaving profession.
- d) The weaver should have required space of land in his name for construction of the work shed.
- e) The weaver must not have been assisted under Work shed-cum- housing scheme of Govt. of India during last ten years and do not have RCC roofing work shed.
- f) The weaver must not have been assisted earlier under any other Housing scheme of State / Central Government.

4. Funding Pattern and release of funds:

- a) Construction of the unit (Approximately 15 x 12 = 180 Sq. Feet) shall cost Rs. 75,000/- from the year 2013-14 and it is to be revised from time to time at par with **Indira Awas Yojana / Mo-Kudia Yojana** without any modification in the Scheme Guideline for the unit cost purpose.
- b) There shall be no participatory contribution from the weaver beneficiary.
- c) Land cost is exclusive of the unit cost.
- d) Assistance should be released to the Bank Account of concerned beneficiary opened in any scheduled Bank in his/her name, preferably through NEFT / RTGS.
- e) Release of funds to the beneficiary shall be made in three equal instalments after satisfactory completion of the work of each phase.
- f) The Zonal officer must collect the photograph of house in presence of the beneficiary (prior to assistance) before release of 1st instalment of assistance.
- g) The weaver beneficiary should start the construction work of its own, the cost of which shall be reimbursed from the 1st instalment.

5. Submission of proposal:

- a) The beneficiary organisation (WCS/SHG/NGO as the case may be) shall collect applications from intending weaver members and submit the proposal along with the profile of the weaver beneficiary in the proforma-II (enclosed) after due verification at the field level by the area field staff of the Office of the Asst. Director of Textiles. Weavers working independently shall submit the proposal directly to the Office of the concerned Asst. Director of Textiles.
- b) After receipt of the applications, it shall be duly scrutinized /examined by the Asst. Director of Textiles concerned regarding the eligibility of proposed beneficiary. Concerned Zonal Officer may take up another joint verification through their field staff.
- c) After such scrutiny, the names of the proposed weaver beneficiary shall be sponsored to concerned **Block Development Office** for verification regarding availing of any type of Housing Assistance under **Indira Awas Yojana / Mo-Kudia Yojana** etc. from Block level, including the waiting list.
- d) After receipt of such confirmation, the list is to be placed before a committee headed by concerned **District Collector** or any other Officer authorised by him as Chairman of the committee and Divisional Textile officer/Zonal Officer/One representative each from concerned WCSs and SHGs.
- e) The proposals along with relevant documents accompanied with the recommendation of the committee shall be submitted to the State Directorate of Textiles for approval and sanction (Proforma-I).

6. Implementing Agency:-

The scheme shall be implemented through the Zonal Textiles officer of the concerned zone.

7. Monitoring & Evaluation:-

Monitoring of the project shall be done by the Divisional Officers and Officers from the Directorate of Textiles. They shall also have field visit from time to time for monitoring the implementation of the scheme. The evaluation of the programme may be carried out by an external agency, with due approval from Government.

8. Documentation:-

Concerned Zonal officers shall document (shall include the pre & post photographic status of the house taken in presence of the beneficiary along with other details of execution) the programme and submit a soft and hard copy of documentation to the State Directorate after complete utilisation of funds sanctioned under the programme.

(Approved vide letter no. 2786 / H,T&H Dated 01.06.2013)

Name of the zone:-

PROFORMA-I

Sl. No.	Name of the		Name of The WCS/SHG/NGO	Regd. No./Date if any	Address	No. of beneficiaries proposed						Amount required (State share)
	District	Block				S.C.		S.T.		Others		
						M	F	M	F	M	F	
1	2	3	4	5	6	7	8	9	10	11	12	13

Signature with seal of
Zonal Textiles Officer.

PROFORMA FOR WORKSHED-CUM-HOUSING

(To be submitted by the beneficiary/ organisation)

PROFORMA-II

Sl. No.	Name of the beneficiary	Address	Name of the Block	Name of the District	Category (S.C./S.T./Gen.) & Male/Female	Age	Father's Name/Spouse's Name	Name of the WSC/SHG/NGO in which working
1	2	3	4	5	6	7	8	9

Average working days in year	Total annual income	Annual income from weaving	Plot no. with size of area in his/her name proposed for construction	Condition of existing house	Details of Bank account	Workshed assistance availed if any with details	BPL No./relation	Remarks
10	11	12	13	14	15	16	17	18

A. Certified that, the above information submitted by me is correct to the best of my knowledge.

CEO of the organisation

Signature with seal

Signature of the weaver